

## MINUTES – DIRECTOR’S MEETING 21<sup>st</sup> May 2019 at 5.30pm

### 1. Attendance

Present: Roddy MacDonald (Vice-Chairman), Neil Campbell (Secretary), Diana Calvert, Dougie Ferguson, Neil MacDonald, Rhoda MacDonald [arrived 5.37pm], Finlay MacLennan, George MacLeod, Linda Armstrong (Commercial Manager), Carolyn Cluness (Community Engagement Officer) and Deborah Coghill (Administrator)

**Also in Attendance at start:** Kyle MacKinnon, Process Improvement Officer

**Apologies:** Murdo MacKay (Chairman) and Norman Ian MacKay

In the absence of the Chairman, Roddy MacDonald (Vice-Chairman) chaired the meeting.

### 2. Declaration of Interest: No Declarations of Interest

### 3. Minutes 16<sup>th</sup> April 2019: Approved

### 4. Action Points

**Dyke Repair** – JMT continued with repair

**Projector Training** – Given at the start of the meeting by PIO Kyle, who then left the meeting.

**Snagging** – Still ongoing

**Fire Alarm** – Bartec are going to install a system with DualCom, which is connected to the Fire Alarm and DualCom via a telephone line and SIM Card. This will involve an initial installation cost £288 and monthly phone line cost.

**Kitchen Suppression System** – Linda has asked WI Fire Protection for a price.

**Road Safety** – Two more speed humps have been installed at the top of the road.

**Defibrillator** – All staff and some Directors have received training. Signs have also been installed.

**Building Warrant for Marquee** – Has been issued so no problem with the marquee staying up for the several months at a time.

**Cockle Fishing** – Correspondence from Marine Scotland discouraging the Trust from applying for a Regulatory Order to take on management of the fishery. The Regional Inshore Fishery Group continues to develop proposals to control the cockle fishery including a survey of the 4 main cockle beaches in the Western Isles, including Seilebost, a harvest quota of only 20% of cockles exceeding 30mm, no weekend or night time harvesting and an invitation that the Trust be represented at future RIFG meetings discussing cockle management.

**Hydro Fencing** – Fence replaced with sheep pen outstanding. Hydro insurance has not yet accepted liability.

**Hydro Road** – Scottish Water have indicated they may contribute to further maintenance of the Hydro road based on usage.

**Seilebost School Bench** – The bench that had been donated has now been installed at Seilebost School.

**TnM Extension** – Just Enterprise have started their eight days of a feasibility study and

business plan which they hope to be complete by the end of May.

*(Richard MacLennan arrived 5.45pm)*

## 5. Updates

### **Financial (Appendix 1):**

Cash flow projections were presented along with the April Profit & Loss YTD.

### **Commercial Manager's Report (Appendix 2):**

**Generator:** Barnies came and did some preparatory work and will come back at a later date to switch off the power to do the final connection

**Additional Hook-ups:** We have paid SSE for electricity connection and should be reimbursed for it in due course. We may be due a rebate if there are any more electricity connections at the Pairc Niseaboist site as the Trust paid for the improvements to the network. Due to delays with the RTIF, not likely works will start before the autumn.

**Self Service Café:** Looking at the possibility of having a Self Service Café over the winter months when the MK is closed. Looking at purchasing a coffee machine approx. £3K. Would ask Kathleen to provide Home Baking and Richard and Lena to provide Soup and Gluten Free Baking. Further discussion is to be had at the next meeting.

**HHP:** Linda has a meeting with HHP on 10<sup>th</sup> June to discuss building progress and also further potential developments on the estate.

**Community Open Day:** On Tuesday 25<sup>th</sup> June we are holding a Community Open Day and Directors help for that would be appreciated. Perhaps the Directors can let us know their availability and we can work out a rota.

**Broadband:** Quote of £23K received from the Community Fibre Partnership for installation of Fibre to the Premises at Pairc Niseaboist. Providing residents and businesses supportive, majority of cost could be met through the Gigabit voucher scheme. Linda to write to residents/businesses to gauge interest.

**Scarista Turbine:** Insurance company has accepted the quote for the repair.

**Hydro:** SIS have confirmed they will allow the hydro to be released from WHRL following the repair of the Scarista turbine.

**Residency Burden:** Draft residency burden to be circulated to Directors prior to adoption.

### **Community Engagement Officer's Report (Appendix 3):**

**Beach Clean:** Two beach cleans have been completed. Hope to have one with the Play Scheme

**Community Survey:** Carolyn gave a brief precis of her findings

***Harris Forum Report:***

Views expressed by the Directors regarding the Tourism Levy seem to be similar to those throughout the region.

***Process Improvement Officer (Appendix 4):***

Linda reported on behalf of Kyle that he has begun parts of the work for his ScotGrad placement

*(Neil MacDonald left 7.05pm)*

6. **Health and Safety:** One minor accident was recorded.
7. **AOCB: National Islands Plan Consultation:** – Those not in attendance at the consultation asked to submit their views via the online survey <https://consult.gov.scot/agriculture-and-rural-communities/national-islands-plan/consultation/subpage.2016-07-07.1474135251/>.
8. **Brainstorming:** The Septic Tank at Talla na Mara was discussed. It was confirmed that there was capacity to connect the additional 4 HHP houses and that the Trust was exceeding the recommended emptying schedule. Linda to instruct a CCTV survey of the sewerage pipes to identify reason for regular blockages.
9. **Close:** The Meeting finished at 7.23pm
10. **Next Meeting:** 18<sup>th</sup> June 2019

**Proposed dates for 2019**

**20<sup>th</sup> August**

**17<sup>th</sup> September**

**29<sup>th</sup> October** (perhaps omit?)

**19<sup>th</sup> November**

**17<sup>th</sup> December**